# **Course Information Sheet**

## **Enrichment Interview Techniques**

### **DP14E51C**



Venue  ◆ Plymouth Central Library	Start Date	8 Nov 2024 10:00
	End Date	8 Nov 2024 12:00
	Fee	No Fee
	Materials	£0

OCSW DP14E51C Enrichment Interview Techniques (oncoursesouthwest.co.uk)

### **Course Description:**

Master the skills needed to excel in job interviews with our Enrichment Interview Techniques workshop, designed to boost your confidence and improve your performance.

Our "Enrichment Interview Techniques" workshop is a focused session aimed at equipping you with the essential skills to succeed in job interviews. This interactive workshop will provide you with practical techniques for preparing for interviews, answering common questions effectively, and presenting yourself confidently. You will engage in mock interviews, receive personalised feedback, and learn how to make a lasting impression on potential employers.

What Will I Learn?

#### Workshop Activities:

- Introduction to Interviewing: Understanding different types of interviews and their purposes.
- Preparation Strategies: Researching companies, role expectations, and rehearsing common questions.
- Answering Techniques: Crafting strong responses to common and difficult interview questions.
- Body Language: Mastering non-verbal communication to convey confidence and professionalism.
- Mock Interviews: Practising with peers and facilitators to simulate real interview scenarios.
- Personalised Feedback: Receiving constructive feedback to improve performance and refine techniques.

### Who should join this course?

This workshop is suitable for anyone looking to improve their interview skills, whether you are a first-time job seeker, career changer, or someone seeking to enhance existing interview techniques.

### **Entry Requirements:**

There are no entry requirements

# **Progression Opportunities:**

Upon completion, participants can explore further education and training options such as:

- Advanced Job Application and Interview Skills Workshops
- Professional Development Courses
- Industry-Specific Resume Workshops Level 1 Award in Employability

### How do I enrol?

To apply for this course online at www.oncoursesouthwest.co.uk and simply click on the 'How to Enrol' button and complete the Enrolment Form and one of our customer service team will be in touch or call to speak to one of our friendly Learning Advisors on 01752 660713.

### How will the course be delivered?

You will be working with your tutor and other learners face to face.

### Will I need to practise outside the classroom?

As this is a one-day course, you may wish to think about the content before you attend.

### How will I know I'm making progress?

At the beginning of the session, your tutor will share with you the objectives of the day, which will give you an opportunity to think about your individual aims for the session. At the end of the session, you will have time to share your experience and reflect on what you learned.

#### What will I need?

Please bring a notepad, and pen.

### Please note:

Most courses attract a subsidy from the Education and Skills Funding Agency (ESFA).

It is a requirement of the ESFA that you complete various forms at different stages of your course, further information is available on request. Courses are subject to a minimum number of enrolments and could be cancelled if recruitment is low. In some cases, an alternative class at a different location may be offered.

Terms and conditions are available at

https://www.oncoursesouthwest.co.uk/learner-information/essential-information-for-every-learner Room numbers are subject to change - please check when you arrive at the venue.