

# Get that Apprenticeship

Course Code FE14D21A



## Venue:

## Room

Hyde Park House  
Mutley Plain  
Plymouth  
Devon

PL4 6LF

**Start Date:** 09 July 2024

**End Date:** 30 July 2024

**Sessions:** 4

**Day(s):** Tuesday

**Start Time:** 09:30

**End Time:** 12:00

## Cost of course:

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Who is this course for?	Learners will be actively seeking an apprenticeship, and wish to improve their employability prospects and develop their self esteem in applying for positions, writing CVs, or interview techniques.
Entry requirements	There are no specific requirements for this course.
How do I enrol?	To apply for this course online at <a href="http://www.oucoursesouthwest.co.uk">www.oucoursesouthwest.co.uk</a> and simply click on the 'How to Enrol' button and complete the Enrolment Form and one of our customer service team will be in touch or call to speak to one of our friendly Learning Advisors on 01752 660713. You will be invited to undertake an initial assessment to ascertain your levels of English and maths prior to entry on this course of study.
Course aims	<p>This course is a short introduction for anyone preparing to enter the world of work, also suitable for those already working or volunteering and wish to further develop existing experience and skills. The aim of this qualification is to enhance skills required for the working environment and improve confidence and communication skills.</p> <p>You will learn about the following:-</p> <ul style="list-style-type: none"><li>- How employability can be affected by your mindset</li><li>- An understanding of motivation and the impact this can have on a work situation</li><li>- How to prepare for your first few days at work and what to expect in an induction</li></ul> <p>-Basic skills needed to be able to work in a team, recognising your own strengths and how you can contribute.</p> <p>You will complete four small units to achieve your qualification, which will be supported by your tutor during class.</p>
How will the course be delivered?	This is a practical course and the sessions will include tutor-led demonstrations, learner-led group activities, instruction and repetition. These will form part of the delivery together with one-to-one support as required.
Will I need to study or practise outside the classroom?	It is always good to practise your skills, your tutor may ask you to complete research or homework to support your studies.
How will I know I'm making progress?	Your tutor will set objectives for each session and give feedback on how you are progressing. You will agree personal targets as part of your Individual Learning Plan (ILP), and you will review your targets throughout the course to check your own progress.
What will I need for the course?	Please bring a pen and notepad to each session

Progression Look out for information regarding follow-on courses.  
Learning Advisors will be happy to provide you with information of what progression is available. Visit our website at [www.uncoursesouthwest.co.uk](http://www.uncoursesouthwest.co.uk) or contact us on 01752 660713 to make an appointment.

Career opportunities An apprenticeship position in a sector of your choice.  
Our Learning Advisors will be happy to provide you with information on career opportunities and will be able to help you plan to achieve this.

Please note: Most courses attract a subsidy from the Education and Skills Funding Agency (ESFA).

It is a requirement of the ESFA that you complete various forms at different stages of your course, further information is available on request. Courses are subject to a minimum number of enrolments and could be cancelled if recruitment is low. In some cases, an alternative class at a different location may be offered.

Terms and conditions are available at <https://www.uncoursesouthwest.co.uk/learner-information/essential-information-for-every-learner>

Room numbers are subject to change - please check when you arrive at the venue.

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**On Course South West** Tel: 01752 660713  
**HYDE PARK HOUSE, MUTLEY PLAIN, PLYMOUTH, PL4 6LF**  
**[www.uncoursesouthwest.co.uk](http://www.uncoursesouthwest.co.uk)**



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