

# AAT Advanced Diploma In Accounting L3



Course Code Z15CF33A

Venue: Room

TBC

**Start Date:** 16 November 2022

**End Date:** 07 June 2023

**Sessions:** 30

**Day(s):** Wednesday

**Start Time:** 18:00

**End Time:** 21:00

**Cost of course:** Available On Request

**Exam/Material Fee** The awarding body for this qualification is Association of Accounting Technicians.

Exam Fee: £ (included in the above costs)

Material Fee: £ (included in the above costs)

The material fee will cover the text and workbooks for each module.

**Before you enrol on this course** Please speak to one of our friendly learning advisers who can support you to enrol on 01752 660713. This course is not available for online enrolment.

You will need to take an online initial assessment to understand your levels of English and Maths prior to entry on this course.

**Entry requirements** You must have completed AAT L2 or equivalent in preparation for this course. A mathematics qualification at level 2 is also required.

If not already a member of AAT, you will have to pay an admission fee of plus an annual membership fee. This is to be paid by the learner directly to AAT via the AAT website.

**Course Intent** This course is the advanced level of the AAT Accounting Qualification. It offers technical training in accounting and its main purpose is to provide students with specialist knowledge and skills to gain employment in an accounting role and/or the opportunity to enhance practice to progress to more qualifications in accountancy or a related field.

At this advanced level, you will master more complex financial processes, including final accounts for sole traders and partnerships, reports and returns and professional ethics.

Units covered:

- Advanced Bookkeeping
- Final Accounts preparation
- Management Accounting
- Costing Indirect tax
- Ethics for accountants
- Spreadsheets for accounting

**How will I learn?** You will be working with your tutor and other students online in a Google Classroom. This will involve a regular video meeting every week, using the Google Meets app, with supporting learning resources in the virtual Google Classroom. We will supply you with a login and password when you enrol, and we can provide telephone support to help you to get into the virtual classroom on your computer

**Will I need to study or practise outside the classroom?**

There is a considerable amount of work for you to do in your own time for this qualification. Please allow a minimum of six/eight hours per week for homework and self-study.

**How will I know I'm making progress?**

Your tutor will set objectives for each session and give feedback on how you are progressing. You will agree personal targets as part of your Individual Learning Plan (ILP), and you will review your targets throughout the course to check your own progress.  
Practice papers will be assigned throughout the course to prepare for set exams.

**What will I need to take to course?**

You will need either a computer with Google Chrome or a Smart device (phone/tablet) with Google Chrome and the Google Meet apps installed and access to WIFI.

Please bring a pen and notepad to each session

**Progression**

Look out for information regarding follow on courses.  
Learning Advisers will be happy to provide you with information on your next steps after this course.  
Visit our website at [www.uncoursesouthwest.co.uk](http://www.uncoursesouthwest.co.uk) or contact us on 01752 660713 to discuss or to make an appointment.

**Please note**

Most courses attract a subsidy from the Education and Skills Funding Agency and can be used to match funding for ESF. It is a requirement of the ESFA that you complete various forms at different stages of your course, further information is available on request. Courses are subject to a minimum number of enrolments and could be cancelled if recruitment is low. In some cases, an alternative class at a different location may be offered.  
Room numbers are subject to change - please check when you arrive at the venue.

**ON COURSE SOUTH WEST**  
**HYDE PARK HOUSE, MUTLEY PLAIN, PLYMOUTH, PL4 6LF**

**Tel: 01752 660713**

**[www.uncoursesouthwest.co.uk](http://www.uncoursesouthwest.co.uk)**



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